Sauk Valley Community College Operational Planning Document: FY 2013

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Goal #1. The College will expand and improve the quality of programs & services.

Improv assessn	Objective 1.1 Improve existing instructional courses and programs using available data and resources including data from program reviews and assessment activities. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
Origi- nation Code*	Date Activity was Added to this OP (MM/DD/YYYY)	Name(s) of Individual(s) Responsible	Description of Proposed Activity	Desired Results from Activity	Target Completion Date for This Activity (MM/DD/YYYY)	Actual Results from this Activity	Actual Completion Date for this Activity (MM/DD/YYYY) or "ongoing"			

Offer a	Objective 1.2 Offer appropriate instructional courses and programs for our community and our students using available resources and data. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
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Objective 1.3

While maintaining academic quality, expand the number of courses and programs that can be completed through alternate delivery methods to expand student access.

* The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.

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Objective 1.4

Improve existing services to students using available resources and data including data from program reviews.

* The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.

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Objective 1.5

Offer appropriate services to students using available resources and data including data from program reviews.

* The activity idea was developed from Department discussions (D) the Program Review process (PR) Assessment (A) the HLC Self-Study (SS) or other (O). Describe other

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L						(MM/DD/YYYY)		or "ongoing"					

Mainta	Objective 1.6 Maintain and improve facilities, technology and equipment. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
Origi-	Date Activity	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual			
nation	was Added to	Individual(s)	Activity	Activity	Completion		Completion Date			
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	(MM/DD/YYYY)				Activity		(MM/DD/YYYY)			
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Goal #2. The College will continue to emphasize lifetime student success.

While * The act	Objective 2.1 While maintaining academic quality, improve student persistence in classes. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.										
Origi-	Date Activity	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual				
nation	was Added to	Individual(s)	Activity	Activity	Completion		Completion Date				
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	(MM/DD/YYYY)				Activity		(MM/DD/YYYY)				
					(MM/DD/YYYY)		or "ongoing"				

Objective 2.2 While maintaining academic quality, increase semester to semester retention rates. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other. **Actual Results from this Activity** Origi-Name(s) of **Description of Proposed Date Activity Desired Results from** Target Actual nation was Added to Individual(s) Activity Activity Completion **Completion Date** Code* this OP Responsible **Date for This** for this Activity (MM/DD/YYYY) (MM/DD/YYYY) Activity (MM/DD/YYYY) or "ongoing"

Increa	Objective 2.3 Increase the number of students who come to the College for continuing education. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
Origi-	Date Activity was Added to	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual			
nation		Individual(s)	Activity	Activity	Completion		Completion Date			
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					(MM/DD/YYYY)		or "ongoing"			

Objective 2.4 Increase gainful employment opportunities for those enrolled in career programs. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.										
Origi-	Date Activity	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual			
nation	was Added to	Individual(s)	Activity	Activity	Completion		Completion Date			
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		(MM/DD/YYYY)	or "ongoing"

Goal #3: The College will maintain an appropriate operating fund surplus.

•	Objective 3.1 Identify and implement methods to increase revenues.										
* The act	ivity idea was devel	oped from Departmer	nt discussions (D), the Program Revie	w process (PR). Assessme	nt (A), the HLC Self	f-Study (SS) or other (O). Describe oth	ner.				
Origi- nation Code*	Origi- nationDate Activity was Added toName(s) of Individual(s)Description of Proposed ActivityDesired Results from ActivityTarget CompletionActual Results from this ActivityActual 										

Identif * The act	Objective 3.2 Identify and implement methods to decrease expenses. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
Origi-	Date Activity	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual			
nation	was Added to	Individual(s)	Activity	Activity	Completion		Completion Date			
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Object	Objective 3.3												
Improve the efficiency of College operations.													
* The act	ivity idea was devel	oped from Departmer	nt discussions (D), the Program Revie	w process (PR), Assessme	nt (A), the HLC Sel	f-Study (SS) or other (O). Describe other	ner.						
Origi-	Date Activity	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual						
nation	was Added to	Individual(s)	Activity	Activity	Completion		Completion Date						
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	(MM/DD/YYYY)				Activity		(MM/DD/YYYY)						
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Goal #4: The College will be proactive and responsive to community needs.

Expan * The acti	Objective 4.1 Expand and strengthen relationships and services with community members and organizations. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.										
Origi-	Date Activity	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual				
nation	was Added to	Individual(s)	Activity	Activity	Completion		Completion Date				
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Mainta	Objective 4.2 Maintain and improve communication with key stakeholders. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
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nation										
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Goal #5: The College will enhance community awareness through a comprehensive marketing plan.

Objective 5.1 Conduct a market analysis of the College community. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
Origi-	Date Activity	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual		
nation	was Added to	Individual(s)	Activity	Activity	Completion		Completion Date		
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Object	Objective 5.2										
	* The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.										
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Objective 5.3 Enhance the reputation of the College as a quality institution of higher education. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
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nation	was Added to	Individual(s)	Activity	Activity	Completion		Completion Date		
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Objective 5.4 Enhance business awareness of the educational opportunities provided by the College. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
Origi-	Date Activity	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual		
nation	was Added to	Individual(s)	Activity	Activity	Completion		Completion Date		
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Objec	Objective 5.5									
Enha	Enhance the awareness of the availability of College facilities for community functions.									
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* The ac	* The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
Origi-	Date Activity	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual			

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Objective 5.6 Increase enrollment. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
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Goal #6: The College will seek to maximize performance based funding.

Objective 6.1 While maintaining academic quality and in accordance with State standards, the College will: Increase completion rates.										
* The acti	* The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.									
Origi-	Date Activity	Name(s) of	Description of Proposed	Desired Results from	Target	Actual Results from this Activity	Actual			
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Objec	tive 6.2 While	maintaining aca	demic quality and in accorda	ance with State stan	dards, the Colle	ege will:				
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* The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.										
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					(MM/DD/YYYY)		or "ongoing"			

Objective 6.3 While maintaining academic quality and in accordance with State standards, the College will: Increase the percentage of non-college ready students to college level courses. * The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other. **Description of Proposed** Origi-**Date Activity** Name(s) of **Desired Results from** Target **Actual Results from this Activity** Actual Completion Individual(s) nation was Added to Activity Activity **Completion Date** Code* this OP Responsible **Date for This** for this Activity (MM/DD/YYYY) (MM/DD/YYYY) Activity or "ongoing" (MM/DD/YYYY)

Objective 6.4 While maintaining academic quality and in accordance with State standards, the College will:

Increase student momentum (increase the number of credit hours completed by students each semester).

* The activity idea was developed from Department discussions (D), the Program Review process (PR), Assessment (A), the HLC Self-Study (SS) or other (O). Describe other.

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Description of Proposed

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