

Job Title: DOC Dixon Health Care Unit Corrections Nurse II

Requisition ID **39424** - Posted **07/03/2024** - (Dixon - 2600 N Brinton Ave)
(Health Services ; Public Safety) - **Not Applicable** - (Lee)

Agency: Department of Corrections- Dixon Correctional Center

Position Title: Corrections Nurse II

Closing Date/Time: 07/18/2024

Salary: Anticipated Starting Salary (Effective 7/1): \$7,352/month. Full Range: \$7,352- \$9,995/month.

Job Type: Salaried

County: Lee

Number of Vacancies: 11

Plan/BU: RC023

This position is a union position; therefore, provisions of the relevant collective bargaining agreement/labor contract apply to the filling of this position.

All applicants who want to be considered for this position MUST apply electronically through the illinois.jobs2web.com website. State of Illinois employees should click the link near the top left to apply through the SuccessFactors employee career portal.

Applications submitted via email or any paper manner (mail, fax, hand delivery) will not be considered.

Posting Identification Number: 39424

Position Overview

The Illinois Department of Corrections is looking to hire a highly organized and detail-oriented Licensed Registered Nurse, Corrections Nurse II. This position will be responsible for performing direct nursing care to individuals in a correctional facility. The successful candidate shall demonstrate a valid Illinois License and good oral and written communication skills, be a self-starter, and be able to carry out nursing assignments pursuant to the direction of medical personnel in a correctional setting.

Job Responsibilities

1. Provides direct patient care and primary nursing care services.
2. Monitors and reviews the various functions carried out by the lower-level nurses.
3. Reviews record keeping functions.
4. Serves as lead worker to lower-level nurses.
5. Maintains adequate supply and security of medical equipment.
6. Reviews medical records and completes health summary forms for individual in custody transfers.
7. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

Minimum Qualifications

1. Requires (A) graduation from an approved nursing education program resulting in an associate or diploma degree in nursing and three (3) years of progressively responsible professional nursing experience OR (B) a bachelor's degree in nursing and two (2) years of professional experience OR (C) a master's degree in nursing.
2. Requires licensure as a registered nurse in the State of Illinois.

Preferred Qualifications

1. Prefers at least two (2) years of nursing experience in a correctional setting.
2. Prefers at least two (2) years of experience working in the mental health.
3. Prefers at least two (2) years of experience problem solving in a nursing position.
4. Prefers at least two (2) years of experience working on an interdisciplinary team.
5. Prefers at least two (2) years of working experience in a leadership role.

Conditions of Employment

1. Requires current cardiopulmonary resuscitation certification.
2. Requires the ability to pass the IDOC/IDJJ background check.
3. Requires ability to pass a drug screen. The use of unauthorized drugs by an employee, regardless of the position held, is prohibited.

The conditions of employment listed here are incorporated and related to any of the job duties as listed in the job description.

Agency Statement

The Illinois Department of Corrections is a multicultural agency deeply committed to ensuring diversity, equity, and inclusion. This commitment is at the forefront of our operations, hiring, policies and procedures, and training. We recognize the benefit of workplace empowerment, the importance of diversity and fully support an environment where ALL employees are treated fairly, respectfully, and have equal access to opportunities and resources necessary to thrive and contribute to the agency's success. IDOC genuinely values the differences of individuals in our custody and is committed to ensuring a healthy living environment where they feel valued, respected, and included. Through our commitment to Diversity, Equity, and Inclusion (DEI), we shall establish and uphold agency policies and practices conducive to eliminating all forms of exclusion including, but not limited to, racism, ageism, ableism, sexism, discrimination based on sexual orientation and gender, and religious oppression. The IDOC team works to serve justice in Illinois and increase public safety by promoting positive change in behavior of individuals in custody, operating successful reentry programs, and reducing victimization. Employees enjoy excellent benefits, including health, vision, and dental insurance; retirement plan and deferred compensation; state holidays and other benefit time off; tuition reimbursement; and pre-tax benefit programs. The department also offers extensive training and career advancement opportunities. The Illinois Department of Corrections is proud to be an Equal Opportunity Employer.

Work Hours: 5:30pm- 6:00am; Regular days off alternate.

Work Location: 2600 N Brinton Ave, Dixon, Illinois, 61021

Agency Contact:

Karmin Bush

Email: karmin.bush@illinois.gov

Phone #: 815-288-5561, ext. 2106

Posting Group: Health Services ; Public Safety

As a IDOC employee, you are entitled to a robust benefits package that includes:

- ☐ Health, life, vision, and dental insurance
- ☐ 12 weeks paid maternity/paternity leave
- ☐ Pension Plan – vesting at 10 years for Tier II
- ☐ Full 20-year retirement awards free health insurance during retirement.
- ☐ Deferred compensation and other pre-tax benefits programs
- ☐ Paid state holidays 13-14 days annually
- ☐ 3 Paid Personal Business Days annually
- ☐ 12 Paid Sick Days annually (Sick days carry over from year to year)
- ☐ 10-25 Days of Paid Vacation time annually - (10 days in year one of employment)
- ☐ Personal, sick, and vacation rates modified for 12-hour work schedules. (As applicable.)
- ☐ Employee Assistance Program and/or mental health resources
- ☐ For more information about our benefits please follow this link:

[For Benefit Information Click Here](#)

This position [DOES NOT] contain “Specialized Skills” (as that term is used in CBAs).

APPLICATION INSTRUCTIONS

Use the “Apply” button at the top right or bottom right of this posting to begin the application process.

If you are not already signed in, you will be prompted to do so.

State employees should sign in to the career portal for State of Illinois employees – a link is available at the top left of the [Illinois.jobs2web.com](https://illinois.jobs2web.com) homepage in the blue ribbon.

Non-State employees should log in on the using the “View Profile” link in the top right of the [Illinois.jobs2web.com](https://illinois.jobs2web.com) homepage in the blue ribbon. If you have never before signed in, you will be prompted to create an account.

If you have questions about how to apply, please see the following resources:

State employees: Log in to the [career portal](#) for State employees and review the [Internal Candidate Application Job Aid](#)

Non-State employees: on [Illinois.jobs2web.com](https://illinois.jobs2web.com) – click “Application Procedures” in the footer of every page of the website.

The main form of communication will be through email. Please check your “junk mail”, “spam”, or “other” folder for communication(s) regarding any submitted application(s). You may receive emails from the following addresses:

- donotreply@SIL-P1.ns2cloud.com
- systems@SIL-P1.ns2cloud.com