

**BOARD OF TRUSTEES MEETING MINUTES**  
**October 23, 2023**

Call to Order: Chair Bob Thompson called the Board of Trustees meeting to order at 6:00 p.m., and the following members answered roll call:

Brian Duncan	Margaret Tyne
Danelle Burrs	Sam Ramirez
Student Trustee, Chloe Coil	Tom Demmer

Excused: Lisa Wiersema

SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics and Student Services, Dr. Jon Mandrell  
Vice President of Advancement, Dr. Lori Cortez  
Vice President of Business Services, Kent Sorenson  
Dean of Information Technology, Kathy Dirks  
Director of Facilities, Rich Groleau  
Director of Research and Planning, Aaron Roe  
Board Assistant, Peggy Eshleman  
Dean of Health Professions, Pam Eubanks  
Dean of Career and Technical Education, Sasha Logan  
Assistant Professor, Agriculture, Kevin M. Larsen  
Professor, Radiology Technology, Dianna Brevitt  
Marketing Coordinator, Dallas Knack

Guests: George Howe, WIXN Radio  
Melissa McKirdie, College of DuPage (remotely)  
Kelly Patterson Duncan

Consent Agenda: It was moved by Member Burrs and seconded by Member Duncan the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

President's Report: Dr. Hellmich asked Dr. Jon Mandrell to provide an update on SVCC's Agriculture Program. Jon introduced Kevin Larsen and Sasha Logan. Professor Larsen told of the growth of the program since 2017 including harvesting pumpkins, corn and soybeans, and ornamental corn. Further, he explained team-based learning and stressed that the students make the decisions for planting, fertilizing, and marketing for the 85 acres of field plots. Jon explained our partnerships, scholarships, grants, enrollment numbers including dual credit with our local high schools, and the financials related to the program. Dr. Hellmich and Professor Larsen answered questions from trustees indicating we are

meeting community needs by providing an agriculture program in our area and we will continue to grow and market our program.

Dr. Mandrell provided information on the proposed Sonography program and asked Professor Dianna Brevitt to elaborate on the program. Dianna explained Sonography provides images using high-frequency sound waves to create images of the inside of the body. Sonographers are very well-trained and well-regulated and are in very high demand. Melissa McKirdie of College of DuPage explained the program at COD and added that she is very excited for SVCC to provide this program to students.

Dr. Hellmich asked Dr. Lori Cortez to present the *Report to the Community*; Lori introduced Dallas Knack who highlighted the FY 2023 report including the sunflowers grown by the AG students; the law library now housed on campus; the recent partnerships with SIU and Augustana; the police academy; and the success stories of the SBDC. Dallas concluded her remarks with Impact Program statistics.

Reports/Comments from  
Board Members:

Student Trustee Report: Chloe Coil reported on recent events including highly requested speaker, Erika Gilchrist on October 6; Cultural Celebration Day; and speaker Matt Glowacki on October 18. Upcoming events include the blood drive on October 30. Chloe reported her success in having the student activity hour extended to both Mondays and Wednesdays. Chloe also expressed pride for her fellow tennis teammates and their upcoming trip to Nationals. She concluded with remarks on ideas she had received from fellow students.

Foundation Report: Dr. Lori Cortez challenged others to sign up for the Freedom 5K BEAT THE ADMIN challenge on Saturday, November 11. Lori will pay \$1.00 for each person who beats her 5k run time. Monies collected are given to our student veterans. Lori also explained the new Sauk Valley Bank debit card; the bank donates money back to the foundation when debit cards are used. Lori announced the Chocolate Rendezvous Kickoff is set for November 15; and on Giving Tuesday, November 28, anyone can purchase one general admission ticket for \$95 and receive the second ticket half off. Lori asked for sponsorship information from others while noting that Sauk Valley Bank has donated \$10,000 in sponsorship of the Chocolate Rendezvous.

ICCTA Report: Chair Bob Thompson asked other Trustees to get any additional retreat agenda items to Dr. Hellmich this week.

Board Policy 419.01 <i>Fringe Benefits</i> – Second Reading	It was moved by Member Tyne and seconded by Member Demmer the Board revise Board Policy 419.01 <i>Fringe Benefits</i> as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.
Board Policy 510.01 <i>Reimbursement of Employee Expenses</i> – Second Reading	It was moved by Member Ramirez and seconded by Member Duncan the Board revise Board Policy 510.01 <i>Reimbursement of Employee Expenses</i> as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.
Adoption of Resolution Regarding the Intent to Levy Equity Adjustment in Accordance with the Public Community College Act:	It was moved by Member Duncan and seconded by Member Tyne the Board adopt the attached resolution regarding the intent to levy equity adjustment under the Act. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.
Fiscal Year 2023 Fund Transfers:	It was moved by Member Ramirez and seconded by Member Burrs the Board approve the recommended fund transfers effective for the year ended June 30, 2023. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.
IncludEd Course Material Fees:	It was moved by Member Burrs and seconded by Student Trustee Coil the Board approve course material fees as amended for the Spring 2024 semester. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.
Temporary Faculty Appointment – Psychology and Sociology:	It was moved by Member Ramirez and seconded by Member Duncan the Board approve the temporary employment of Audrey Smith for the 2024 spring semester as a Psychology and Sociology instructor starting January 16, 2024, at a rate of \$30,574.52 for the semester. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.
Request to Serve Alcohol:	It was moved by Member Burrs and seconded by Student Trustee Coil the Board approve serving alcohol on February 17, 2024, at the <i>Chocolate Rendezvous</i> . In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.
Request to Serve Alcohol:	It was moved by Member Tyne and seconded by Member Duncan the Board approve serving alcohol on December 14, 2023, at the SVCC Holiday Party from 5:00 – 7:00 p.m. In a roll call vote, all voted aye. Student Trustee Coil voted aye. Motion carried.

Closed Session: It was moved by Member Burrs and seconded by Member Duncan the Board move into closed session at 7:14 p.m.

Closed session concluded at 7:18 p.m.

Adjournment: Since the scheduled business was completed, it was moved by Member Duncan and seconded by Student Trustee Coil the Board adjourn. In a roll call vote, all voted aye. Student Trustee Coil vote aye. Motion carried.

Meeting adjourned at 7:19 p.m.

Next meeting: The next regular meeting of the Board will be at 6:00 p.m., on Monday, November 27, 2023, in the Riverview Conference Room.

Respectfully submitted,

---

Margaret Tyne, Secretary