

**Sauk Valley Community College
July 31, 2023**

Action Item 5.7

Topic: **FY 2024 Organizational Chart**

**College Health:
Metric:** **Human Resources – The College hires qualified employees and provides competitive benefits to attract and retain faculty and staff; departments provide professional development opportunities for faculty and staff.**

Presented By: **Dr. David Hellmich and Kathryn Snow**

Presentation:

Changes in the FY 2024 Organizational Chart will be discussed with emphasis on those changes that support the new strategic plan.

Recommendation:

The administration recommends the Board approve the FY 2024 Organizational Chart as presented.

SAUK VALLEY COMMUNITY COLLEGE
Board of Trustees

President
Dr. David M. Hellmich
Executive Assistant

Academics and Student Services
Vice President of Academics and Student Services
Executive Assistant

Research & Planning
Director of Research & Planning

Business Services
Vice President of Business Services
Accounts Receivable Specialist
Accounts Receivable Asst./Cashier (PT)
Business Services Asst.
Accounting Assistant
Payroll & Grant Staff Accountant
Bookstore (Contract)
Food Service (Contract)

Information Technology Services
Dean of Information Technology Services
Information Assistant

Institutional Advancement
Vice President of Advancement
Advancement Specialist
Student Recruiting & Impact Program Coordinator

Human Resources
Director of HR
HR Specialist
HR Banner
Compliance Reporting & Training Specialist

Facilities
Director of Facilities
Administrative Assistant

Assistant Director of Facilities
Multicraft Maintenance Lead
Multicraft Maintenance (2)
Custodial Supervisor(s)
Custodians
Custodial/Security
Lead Grounds
Grounds Workers

Student Services
Dean of Student Services
Academic Advisor/Retention Specialist
Academic Advisor/PDSO/Vet's Rep
Academic Advisor/Career Specialist
ECE Academic Advisor & Outreach Coord.
Academic Advisor/Transfer Specialist
Clinical Mental Health & Academic Counselors (2)
Student Activities/Cross-Cultural Coord.

Business, Career, and Technical Education
Dean of Business, Career, and Technical Education
Business, Career, and Technical Education Faculty

General Education and Transfer Programs
Dean of General Education and Transfer Programs
General Education Faculty
Dual Credit Faculty
Developmental Ed. Faculty
Librarian

AmeriCorps
AmeriCorps Program Director
Administrative Assistant (PT)

Information Technology Infrastructure & Network Services
Director of Infrastructure and Network Services
Enterprise Database & Server Admin
Technical Support Specialist – Programmer
Web Developer

Foundation
Foundation Assistant (PT)
Stewardship Coordinator
Exec. Dir. of Donor Relations & Economic Development

Athletics
Director of Athletics
Administrative Assistant
Athletic Trainer
Coaches and Assistant Coaches (15 PT)

Adult Education
Program Director of Adult Ed
Adult Ed Admin Assistant (PT)
Adult Ed Instructional Aide
Adult Ed Instructors
Adult Literacy Coordinator
Adult Ed Advisor
Adult Ed Instructor of Health Professions

Learning Commons – Library
Learning Commons Library Coordinator
Library Coordinator
LC Circulation & Public Services Asst.
LC Digital & Tech Services Asst.
Librarian

Information Technology Software & User Services
Director of Software & User Services
Enterprise Application Admin
Software Application Support Specialist
ITS Help Desk Specialists (2)

SBDC
SBDC Director
SBDC Assistant (PT)

Admissions & Records
Director of Enrollment Services
Enrollment Management Assistant
Enrollment Management Specialists (2)
Records Analyst
Dual Credit/Coord./Enrollment Mgt Spec.
Records Coordinator

Health Professions
Dean of Health Professions
Rad Tech Program Coordinator (Fac)
Rad Tech Clinical Coordinator (Fac)
Rad Tech Clinical Instruction (PT)
Health Professions Admin Assistant
Nursing Faculty
Simulation Clinical Educator (Fac)
CNA Program Regulator (PT)

Learning Commons – Tutoring Center
Learning Commons Tutoring Coordinator
Instructional Assistant (2 PT)
Instructional Aide (PT)
Learning Commons Writing Center Coordinator

Impact Program
Impact Program Director
Impact Program Coordinator

Financial Assistance
Director of Financial Assistance
Financial Assistance Specialist
Financial Assistance Advisor/Loans & MAP
Financial Assistance Advisor/
Scholarship & Workstudy
Financial Assistant Advisor/Vet's Services

Police Academy & Security
Director of Police Academy
Police Academy Instructors
Asst. Director of Police Academy & Security
Lead Campus Safety & Security
Campus Safety & Security

Instructional Design & Distance Learning
Director of Instructional Design & Distance Learning
Instructional Designer

Marketing
Marketing Coordinator
Sr. Graphic Designer/
Print Shop Supervisor
Videographer/Photographer

Student Support Services
Director of Student Support Services (TRIO)
Transfer Program Coord./Program Advisor
Academic Support Coord./Program Advisor
Administrative Assistant
TRIO Tutoring Assistant (PT)

Title III
Title III Project Director
Title III Program Assistant

Business Training & Community Education
Director of Business Training and Community Education
Career Services & Community Education Program Coordinator
Non-Credit Instructors
Administrative Assistant to BACE & Dean of Student Services

Disability Support Services
Director of Disability Support Services
Administrative Assistant (PT)
Disability Supp. Services Instructional Spec.
Disability Supp. Services Tutor (PT)

Testing Center
Testing Center Coordinator
Testing Specialists (2 PT)

