

BOARD OF TRUSTEES MEETING MINUTES

May 20, 2024

- Call to Order: Chair Bob Thompson called the meeting to order at 5:58 p.m., and the following members answered roll call:
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| Brian Duncan | Tom Demmer |
| Danelle Burrs (remotely) | Lisa Wiersema |
| Sam Ramirez | Incoming Student Trustee |
| Outgoing Student Trustee | James Curl |
| Chloe Coil | |
- Excused: Margaret Tyne
- SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Advancement, Dr. Lori Cortez
Dean of Information Technology, Kathy Dirks
Director, Human Resources, Kathryn Snow
Director of Research and Planning, Aaron Roe
Board Assistant, Peggy Eshleman
Dean of Transfer Programs and Academic Support Services,
Dr. Patrice Hess
Assistant Professor of Agriculture, Kevin Larsen
Learning Commons Library Coordinator, Kelsey Head
Director of Software and User Services, Art VanZuiden
Learning Commons Writing Center Coordinator, Zak Forkner
Mental Health and Academic Counselor/Assistant,
Professor Jennifer Hooker
- Guests: George Howe WIXN
- Consent Agenda: It was moved by Member Duncan and seconded by Member Ramirez the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustees Coil and Curl voted aye. Motion carried.
- President's Report: Dr. David Hellmich reported he plans to complete the Decennial report and have a short meeting at the beginning of the July board meeting.
- Dr. Hellmich asked Dr. Jon Mandrell to introduce Zak Forkner who gave an overview of the Learning Commons Writing Center. Zak told of the new physical space, provided 2023-2024 academic year statistics, and outlined the new scheduling and data collection software. He reported on upcoming projects including the plan to hire a professional writing consultant with emphasis on literacy, adding artwork to the physical space, and continuing efforts to target dual-credit students. Zak answer questions from Trustees.

Dr. Mandrell introduced Jennifer Hooker who provided statistics on the Student Peer Mentoring Program in which students help other students by sharing their own experiences with time management, stress management, study skills, exam preparation, and reading and note-taking strategies. She mentioned several events that have been held on campus to help with stress management including visits from Brinkley, the Sterling Police Department's comfort dog. Jennifer says the program is improving each semester, and she concluded by sharing strategies to encourage students to request peer mentoring.

Kathy Dirks introduced Art VanZuiden who discussed a recent minor data-security incident at the College. Art shared information on phishing expeditions, pointing out red flags and the unsavory things that can happen with incidents of this type.

In a short discussion of the recent College commencement, Chair Thompson commented that the printed commencement program was very professionally done with great attention to detail. Further discussion may be held at a later date.

Reports/Comments from Board Members and the SVC Foundation:

Student Trustee Chloe Coil introduced incoming Student Trustee James Curl who shared that he is a business major and is excited to learn how the Board works. Chair Thompson presented a resolution to outgoing Student Trustee Coil and thanked her for her service on the Board.

Foundation Report: Dr. Lori Cortez reported on the most recent points of pride including the rollout of the Ashton-Franklin Center Impact Program campaign; the All-in-Democracy honor roll award given to student Sophie Terry; and the recent honors awarded to Professor Emily Zimmerman by the YWCA of the Sauk Valley and the United Way of Lee County.

ICCTA Report: Chair Bob Thompson reported on the new leadership team chosen at ICCTA's Lobby Day on May 2 in Springfield and remarked on the great ICCTA article on Sauk's Impact Program. Bob reminded others of the June 7-8 annual ICCTA convention in Lombard.

Board Policies 301.01 *Budgeting, Purchasing, Accounting, and Auditing Procedures* and 501.01 *Academic Programs and Requirements* – Second Reading:

It was moved by Student Trustee Coil and seconded by Member Duncan the Board approve edits to Board Policies 301.01 *Budgeting, Purchasing, Accounting, and Auditing Procedures* and 501.01 *Academic Programs and Requirements* as presented for a second reading. In a roll call vote, all voted aye. Student Trustees Coil and Curl voted aye. Motion carried.

Faculty Appointment – Psychology:	It was moved by Member Ramirez and seconded by Member Wiersema the Board approve the appointment of Christy Lincoln as an Assistant Professor of Psychology beginning August 9, 2024 at an annual base salary of \$54,376.83. In a roll call vote, all voted aye. Student Trustees Coil and Curl voted aye. Motion carried.
Faculty Appointment – Sociology:	It was moved by Member Duncan and seconded by Student Trustee Coil the Board approve the appointment of Dr. Isaac Newman as a Professor of Sociology beginning August 9, 2024, at an annual base salary of \$68,319.61. In a roll call vote, all voted aye. Student Trustees Coil and Curl voted aye. Motion carried.
Faculty Resignation – Mathematics:	It was moved by Member Ramirez and seconded by Member Demmer the Board accept the resignation of Connor Williams as an Assistant Professor II of Mathematics effective August 4, 2024. In a roll call vote, all voted aye. Student Trustees Coil and Curl voted aye. Motion carried.
Tuition and Fee Adjustments – Sonography Program:	It was moved by Member Wiersema and seconded by Student Trustee Coil the Board approve the Sonography program course fee of \$23 per credit hour beginning after July 1, 2024. In a roll call vote, all voted aye. Student Trustees Coil and Curl voted aye. Motion carried.
Contract Approval – The Larson Equipment and Furniture Company – Interkal Bleachers:	It was moved by Member Ramirez and seconded by Member Wiersema the Board approve the contract with the Larson Equipment and Furniture Company of Schaumburg, Illinois with a total contract amount of \$264,169 to be paid from restricted funding bonds. In a roll call vote, all voted aye. Student Trustees Coil and Curl voted aye. Motion carried.
Public Bid Action – T1 Roof Improvements Project:	It was moved by Member Duncan and seconded by Student Trustee Coil the Board accept the bid from McDermaid Roofing and Insulation with a bid amount of \$223,466.00 for the T1 Roof Improvements to be paid by restricted use Funding Bond Proceeds. Kevin Larsen answer questions from trustees. In a roll call vote, all voted aye. Student Trustees Coil and Curl voted aye. Motion carried.
Equipment Purchase and Trade-In Approval – CASE IH Tractor:	It was moved by Member Duncan and seconded by Member Demmer the Board approve the purchase of the 2017 CASE IH MAGNUM 240 CVT Cab Tractor from Johnson Tractor of Rochelle with a trade-in allowance for the College’s 2018 John Deere 6145M Cab Tractor and for \$39,950 and to be paid from restricted bond proceeds. In answer to Trustee Burrs’ questions, Kevin Larsen stated he is farming 37 acres and believes the equipment purchase will allow the agriculture program to expand tech offerings. He said he has explored no-till but prefers to teach all options. In a roll call vote, Chair Thompson, and Members Duncan, Wiersema, Ramirez, and Demmer all voted aye. Member Burrs voted nay. Student Trustees Coil and Curl voted aye. Motion carried.

Disposal of Obsolete Equipment: It was moved by Member Wiersema and seconded by Student Trustee Coil the Board approve the equipment listed as obsolete to be disposed of in a manner appropriate to the condition of the equipment. In a roll call vote, all voted aye. Student Trustees Coil and Curl voted aye. Motion carried.

Closed Session: It was moved by Member Demmer and seconded by Member Ramirez the Board move into closed session at 7:03 p.m.

Closed session concluded at 7:10 p.m.

Closed Session Minutes: It was moved by Member Duncan and seconded by Member Ramirez the Board approve the closed session minutes of April 22, 2024. In a roll call vote, Chair Thompson and Members Duncan, Wiersema, Ramirez and Demmer all voted aye. Member Burrs abstained. Student Trustees Coil and Curl voted aye. Motion carried.

Semi-Annual Post-Counsel Review of Closed Session Minutes: It was moved by Member Wiersema and seconded by Student Trustee Coil, after having reviewed its closed session minutes as required by law, the Board leave closed the closed session minutes of October 23, 2023, November 1, 2023, November 27, 2023, and February 26, 2024, as recommended by counsel. In a roll call vote, all voted aye. Student Trustees Coil and Curl voted aye.

Adjournment: Since the scheduled business was completed, it was moved by Student Trustee Coil and seconded by Member Duncan the Board adjourn. In a roll call vote, all voted aye. Motion carried.

Meeting adjourned at 7:12 p.m.

Next meeting: The next regular meeting of the Board will be at 6:00 p.m., on Monday, June 24, 2024, in the Riverview Conference Room.

Respectfully submitted,

Margaret Tyne, Secretary