

**Sauk Valley Community College  
July 25, 2022**

**Agenda Item 3.1.2**

**Topic:**                   **FY 2023 Organizational Chart**

**College Health:**       **Metric 4 - Human Resources: The College hires qualified employees and provides adequate benefits to attract and retain staff. College departments provide professional development opportunities for its faculty and staff.**

**Presented By:**       **Dr. David Hellmich and Kathryn Snow**

**Presentation:**

Changes in the FY 2023 Organizational Chart will be discussed with emphasis on those changes that support the new strategic plan.

**SAUK VALLEY COMMUNITY COLLEGE**  
Board of Trustees

**President**  
**Dr. David M. Hellmich**  
Executive Assistant

**Academics and Student Services**  
**Vice President of Academics and Student Services**  
Executive Assistant

**Research & Planning**  
**Director of Research & Planning**

**Business Services**  
**Vice President of Business Services**  
Accounts Receivable Specialist  
Accounts Receivable Asst/Cashier (PT)  
Accounting Assistant (AP)  
Accounting Assistant  
Payroll & Grant Staff Accountant  
Bookstore (Contract)  
Food Service (Contract)

**Information Technology Services**  
**Dean of Information Technology Services**  
Information Assistant

**Institutional Advancement**  
**Dean of Institutional Advancement**  
Advancement Specialist  
Student Recruiting & Dual Credit Coordinator

**Human Resources Director of HR**  
HR Specialist  
HR Assistant

**Facilities**  
**Director of Facilities**  
Administrative Assistant

**Student Services**  
**Dean of Student Services**  
Academic Advisor/Retention Specialist  
Academic Advisor/PDSO/Vet's Rep  
Academic Advisor/Career Specialist  
ECE Academic Advisor & Outreach Coord.  
Academic Advisor/Transfer Specialist  
Clinical Mental Health & Academic Counselors (2)  
Student Activities/Cross-Cultural Coord.

**Business, Career, and Technical Education**  
**Dean of Business, Career, and Technical Education**  
Business, Career, and Technical Education Faculty

**General Education and Transfer Programs**  
**Dean of General Education and Transfer Programs**  
General Education Faculty  
Dual Credit Faculty  
Developmental Ed. Faculty  
Instructional Designer

**AmeriCorps**  
**AmeriCorps Program Director**  
Administrative Assistant (PT)

**Information Technology Infrastructure & Network Services**  
**Director of Infrastructure and Network Services**  
Enterprise Database & Server Admin  
Technical Support Specialist – Programmer  
Web Developer

**Foundation**  
Foundation Assistant (PT)  
Stewardship Coordinator  
**Exec. Dir. of Donor Relations & Economic Development**

**Assistant Director of Facilities**  
Multicraft Maintenance Lead  
Multicraft Maintenance (2)  
Custodial Supervisor(s)  
Custodians  
Custodial/Security  
Lead Grounds  
Grounds Workers

**Athletics**  
**Director of Athletics**  
Administrative Assistant  
Athletic Trainer  
Coaches and Assistant Coaches (15 PT)

**Health Professions**  
**Dean of Health Professions**  
Rad Tech Program Coordinator (Fac)  
Rad Tech Clinical Coordinator (Fac)  
Rad Tech Clinical Instruction (PT)  
Health Professions Admin Assistant  
Nursing Faculty  
Simulation Clinical Educator (Fac)  
CNA Program Regulator (PT)

**Learning Commons – Library**  
**Learning Commons Library Coordinator**  
LC Circulation Asst.  
LC E-Resources & Tech Services  
Account Specialist

**Information Technology Software & User Services**  
**Director of Software & User Services**  
Enterprise Application Admin  
Software Application Support Specialist  
ITS Help Desk Specialists (2)

**SBDC**  
**SBDC Director**  
SBDC Assistant (PT)

**Admissions & Records**  
**Director of Enrollment Services**  
Enrollment Management Assistant  
Enrollment Management Specialists (2)  
Records Analyst  
Dual Credit Coord./Enrollment Mgt Spec.  
Records Coordinator

**Adult Education**  
**Program Director of Adult Ed**  
Adult Ed Admin Assistant (PT)  
Adult Ed Instructional Aide  
Adult Ed Instructors  
Adult Literacy Coordinator  
Adult Ed Advisor  
Adult Ed Instructor of Health Professions

**Learning Commons – Tutoring Center**  
**Learning Commons Tutoring Coordinator**  
Instructional Assistant (2 PT)  
Instructional Aide (PT)  
Learning Commons Writing Center  
Coordinator

**Impact Program**  
Impact Program Coordinators (3)

**Financial Assistance**  
**Director of Financial Assistance**  
Financial Assistance Specialist  
Financial Assistance Advisor/Loans & MAP  
Financial Assistance Advisor/  
Scholarship & Workstudy  
Financial Assistant Advisor/Vet's Services

**Police Academy & Security**  
**Director of Police Academy**  
Police Academy Instructors  
**Asst. Director of Police Academy & Security**  
Campus Safety & Security

**Marketing**  
Marketing Coordinator  
Sr. Graphic Designer/  
Print Shop Supervisor  
Videographer

**Student Support Services**  
**Director of Student Support Services (TRIO)**  
Transfer Program Coord./Program Advisor  
Academic Support Coord./Program Advisor  
Administrative Assistant  
TRIO Tutoring Assistant (PT)

**Business Training & Community Education**  
**Director of Business Training and Community Education**  
Career Services & Community Education Program Coordinator  
Non-Credit Instructors

**Disability Support Services**  
**Director of Disability Support Services**  
Administrative Assistant (PT)  
Disability Support Tutors (PT)

**Testing Center**  
**Testing Center Coordinator**  
Testing Specialists (2 PT)

