

**BOARD OF TRUSTEES MEETING MINUTES**  
**April 26, 2021**

Call to Order: Chair Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Brian Duncan	Ed Andersen
Margaret Tyne	Student Trustee Abril
Kate Boyle	Vazquez-Tapia

Absent: Lisa Wiersema  
Dennis P. Fulrath

SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics and Student Services,  
Dr. Jon Mandrell  
Vice President of Business Services, Kent Sorenson  
Dean of Institutional Advancement, Dr. Lori Cortez  
Dean of Information and Security, Eric Epps  
Director of Facilities, Rich Groleau  
Human Resources Director, Kathryn Snow  
Director of Research and Planning, Joe Strabala-Bright  
Executive Assistant, EmmaLea Bittner  
Associate Professor I, English Language Arts, Dr. Odile Blazquez (*remotely*)  
Instructor II, Accounting, Geoffrey Lemay (*remotely*)  
Assistant Professor II, CIS, Greg Noack (*remotely*)  
Dean of Student Services, Janet Matheney (*remotely*)  
Director of Financial Assistance, Jennifer Schultz (*remotely*)  
Senior Graphic Designer and Print Shop Supervisor, Jenny Bumba (*remotely*)  
Professor, Economics, Dr. Jon Devereueawax (*remotely*)  
Assistant Professor II, English, Karen Abele (*remotely*)  
Disability Support Services Assistant, Mary Huffman (*remotely*)  
Director of Enrollment Management/Registrar, Pam Madema (*remotely*)  
Program Director of Disability Support Services, Sandra Geiseman (*remotely*)  
Professor, Mathematics, Scott VanZuiden (*remotely*)  
Testing Center Coordinator, Rose Starbuck (*remotely*)  
Professor, Mental Health and Academic Advisor, Val Kern-Lyons (*remotely*)  
Assistant Professor I, Early Childhood Education, Beth Smaka (*remotely*)  
Director of the SVC Foundation, Chris Pilling (*remotely*)  
Assistant Professor I, Nursing, Constance Arnold (*remotely*)  
Marketing Coordinator, Dallas Knack (*remotely*)

Title III Program Assistant, Sheila Buccola (*remotely*)  
Foundation President, Brenda Reynolds (*remotely*)

Celebrations: Dr. David Hellmich recapped the events of April 19, 2021, in which Sauk hosted First Lady, Dr. Jill Biden; Secretary of Education, Dr. Miguel Cardona; Governor, JB Pritzker; Illinois Attorney General, Kwame Raoul; Congresswoman, Cheri Bustos; Lt. Governor, Juliana Stratton; and Representative, Tom Demmer. He shared how the White House had reached out to Dr. Cortez because of her work with Dr. Martha Kanter, and he thanked everyone for their hard work leading up to the event. Member Tyne also thanked everyone for their hard work and was appreciative of technology, which allowed her to watch Dr. Biden's remarks.

Dr. Hellmich thanked Member Ed Andersen for his time and leadership on the Board of Trustees for 34 years. Member Andersen thanked trustees past and present for their leadership.

Election Certifications: Chair Thompson read the election results of the April 6, 2021, consolidated election from the Lee County Clerk and Recorder. The following were elected to a six-year term: Robert "Bob" Thompson, Dennis P. Fulrath, and Kathryn Boyle. No one ran for the four-year unexpired term.

Election of Officers: Dr. Hellmich announced that the floor was open for nominations for Chair of the Sauk Valley Community College Board of Trustees.

Chair: It was moved by Member Duncan and seconded by Member Tyne that Robert J. Thompson be nominated as Chair for the Board of Trustees. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Vice Chair: It was moved by Chair Thompson and seconded by Member Boyle that Brian Duncan be nominated as Vice Chair for the Board of Trustees. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Secretary: It was moved by Chair Thompson and seconded by Member Duncan that Margaret Tyne be nominated as Secretary for the Board of Trustees. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

College Treasurer:	It was moved by Member Tyne and seconded by Member Duncan that Kent Sorenson be appointed as College Treasurer for the Board of Trustees. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.
Appointment of Legal Counsel:	It was moved by Member Duncan and seconded by Member Boyle that Ward, Murray, Pace and Johnson, P.C. continue in this role. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.
Appointment of Foundation Liaison:	It was moved by Member Duncan and seconded by Member Boyle that Lisa Wiersema be appointed as the Foundation Liaison. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.
Appointment of ICCTA Representative:	It was moved by Member Duncan and seconded by Member Boyle that Robert J. Thompson be appointed as the ICCTA Representative. There were no other nominations. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.
Appointment of College Audit Firm:	It was moved by Member Tyne and seconded by Member Boyle that Wipfli, LLP be retained as the College Audit Firm through FY 2021. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.
Designation of Depositories for Funds:	It was moved by Member Duncan and seconded by Member Boyle that all banks and savings and loans in the district and the Illinois Funds (formerly called the Illinois Public Treasurers Investment Pool) be approved as legal depositories for College funds. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.
Determination of Meeting Dates and Times:	It was moved by Member Tyne and seconded by Member Boyle that the Board approve the meeting dates and times as presented. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

President's Report:

Dr. David Hellmich acknowledged former Grounds / Custodian Maintenance Worker Larry Riffle, former History Adjunct Faculty David Kylen, former Vice President of Student Services John Sagmoe, and former Nursing Instructor Catherine Vos. Chair Thompson and Ed Andersen shared memories of John Sagmoe.

Dr. Hellmich introduced the following 2021 Outstanding Awards: Outstanding Full-time Faculty, Dr. Odile Blazquez; Outstanding Adjunct Faculty, Lirim Mimini; Outstanding Full-time Staff, Dallas Knack; Outstanding Part-time Staff, Mary Huffman; and Shared Team Achievement Award, Student Services.

Dr. Hellmich acknowledged the faculty who received promotions and/or tenure for 2020 and 2021.

Reports/Comments from Board Members:

*Student Trustee Report:* Abril recapped the student events SGA hosted during April, which included the blood drive at which 38 pints of blood were collected. She also shared Rotaract students would be meeting on campus to sort out the cans from the food drive. She asked if graduating students would receive a Sauk face mask. Dr. Cortez answered yes.

*Foundation Report:* Dr. Cortez shared that she is in beginning talks with a donor about launching a pilot for the Impact Program. Dr. Cortez also shared the Days of Giving will be May 4, 5, and 6. The Foundation has a donor goal instead of a dollar goal.

*ICCTA Report:* Chair Thompson shared Jim Reed, Executive Director of ICCTA, was in attendance on April 19. Chair Thompson also shared that ICCTA recently held its elections for officers. Board Assistant Bittner shared about the upcoming ICCTA meeting in June where Trustees can receive their mandatory training.

Administrative Appointments:

It was moved by Member Duncan and seconded by Member Boyle the Board approve the administrator appointments for the indicated periods. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Equipment Disposal:

It was moved by Member Tyne and seconded by Member Boyle the Board approve the disposal of obsolete technology equipment. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Addition / Deletion of Programs:

It was moved by Member Boyle and seconded by Member Duncan the Board approve the additions and deletions of certificates and degrees as presented. Member Duncan asked about truck driving entrepreneurship. Dr. Mandrell noted students are earning their CDL and not completing the entrepreneurship portion. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue \$4,750,000 bonds for the purpose of paying claims against Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau, and Henry and State of Illinois, and directing that notice of such intention be published as provided by law:

It was moved by Member Duncan and seconded by Member Boyle the Board approve the RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue \$4,750,000 bonds for the purpose of paying claims against Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau, and Henry and State of Illinois, and directing that notice of such intention be published as provided by law. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau, and Henry and State of Illinois to sell \$4,750,000 Funding Bonds for the purpose of paying claims against said Community College District:

It was moved by Member Tyne and seconded by Member Boyle the Board approve the RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau, and Henry and State of Illinois to sell \$4,750,000 Funding Bonds for the purpose of paying claims against said Community College District. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Consortium/Cooperative Procurement – Second Floor West Furniture:

It was moved by Member Tyne and seconded by Member Duncan the Board accept the quote from SBM Business Equipment Center of Sterling and HON of Muscatine, Iowa with a total amount of \$175,294 for the Second Floor West Furniture to be paid from restricted use bond proceeds. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Public Bid Action – Impact Program App:

It was moved by Member Boyle and seconded by Member Tyne the Board acknowledge this public bid action with no responsive proposals for consideration. The Administration believes it is in the best interest of the Impact Program and the College to continue to vet potential web app developers without a public RFP process in accordance with State statute and SVCC Board Policy. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Closed Session:

It was motioned by Member Tyne and seconded by Member Duncan to move into closed session at 7:01 p.m. due to 5 ILCS 120/2(c)(2), (3), & (21) – Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public office is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant under law or ordinance; and Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried. Closed Session began at 7:01 p.m.

Closed Session concluded at 7:37 p.m.

Approval of Closed Session Minutes from March 22, 2021:

It was moved by Member Tyne and seconded by Member Duncan the Board approve the closed session minutes from 03/22/2021. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Closed Session Minutes Review:

It was moved by Member Boyle and seconded by Member Duncan the Board reviewing its closed session minutes as required by law keep closed minutes that are rightfully closed. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Burrs and seconded by Chair Thompson the Board adjourn. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

The meeting adjourned at 7:47 p.m.

Next Meeting: The next regular meeting of the Board will be in the Board Room at 6:00 p.m. on May 24, 2021.

Respectfully submitted,

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Margaret Tyne, Secretary