

**BOARD OF TRUSTEES MEETING MINUTES**  
**October 28, 2019**

Call to Order: Chair Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

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| Brian Duncan | Ed Andersen (remotely) |
| Kate Boyle   | Dennis P. Fulrath      |

Absent: Margaret Tyne Lisa Wiersema  
Student Trustee Priscila Castillo

SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics and Student Services,  
Dr. Steve Nunez  
Vice President of Business Services, Kent Sorenson  
Dean of Institutional Advancement, Dr. Lori Cortez  
Dean of Information and Security, Eric Epps  
Human Resources Director, Kathryn Snow  
Director of Research and Planning, Joe Strabala-Bright  
Executive Assistant, EmmaLea Bittner  
Dean of Health Professions, Christine Vincent  
Assistant Professor, Simulation Clinical, Kim Cole  
Assistant Professor, Nursing, Constance Arnold  
Adjunct Faculty, Nursing ADN, Sharon Gaffey  
Assistant Professor, Nursing, Kayla Gaffey  
Assistant to Health Professions, Rose Starbuck  
Associate Professor, Radiologic Technology, Diana Brevitt  
Marketing Coordinator, Dallas Knack

Consent Agenda: It was moved by Member Fulrath and seconded by Member Duncan approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. David Hellmich provided the following information in his report:

He acknowledged the passing of Sharon U. Thompson, who had been SVCC's Outstanding Alumna in 1992 and was elected to the Board of Trustees in 1995, and noted a few of her many accomplishments.

Dr. Hellmich highlighted a partnership with the Whiteside Area Career Center and introduced SVCC's Professor of Business, Emily Zimmerman, who teaches the Creating Entrepreneurial Opportunities (CEO) program. This partnership has allowed the CEO program to expand its service area while providing the College with a much needed business professor. Emily brought along a couple of her CEO students from the West Cohort to share their experiences.

He shared two Sauk celebrations: Title III Grant and ACEN Accreditation. The College was awarded a very competitive, Title III Grant for 2.1 million dollars, \$200,000 of which will go towards the endowment for the Impact Program. Additionally, the ACEN site visit of Sauk's Nursing Programs went well, and Vice President Nunez and Dean Vincent spoke about the effective work of the faculty and staff leading to this successful visit. The College will get the final endorsement in April/May.

Dr. Hellmich called up Dean Cortez, who introduced Dallas Knack, Marketing Coordinator. Dallas discussed the 2018-2019 *Report to the Community*, which highlights major College events and accomplishments.

Lastly, he had Kent Sorenson provide an overview of the the 2019 Audit.

*Foundation Report:* Dr. Lori Cortez reported the Sauk Summits have concluded. Over 120 community and business leaders had the opportunity to learn about the Impact Program and provide feedback. Additionally, Lori has been invited to discuss the community formation of SVCC's Impact Program at the University of California Berkeley next week, Drs. Hellmich and Cortez met with Senator Chuck Weaver about SVCC and the Impact Program, and the Foundation received nearly \$18,000 in gifts in September, which included gifts by/to Culver's, the Dillon Foundation, and the Employee Campaign. Finally, the Foundation provided over \$2,000 to the College in September, for support of a welding shearer and wall graphics.

*ICCTA Report:* Member Thompson shared the upcoming ICCTA meeting set for November 8-9 in Lisle, IL.

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| Comments for Board Members:   | Several Sterling High School students were in attendance.   |
| Sole Source Provider-Radiology:   | It was moved by Member Fulrath and seconded by Member Boyle that the Board approve the quote from Merry X-Ray Corporation in the amount of \$45,044 to be paid from General Obligation Debt Proceeds. In a roll call vote, all voted aye. Motion carried.                           |
| 517.02 Violence Free Campus – First Reading:  | It was moved by Member Duncan and seconded by Member Fulrath that the Board approve the Board Policy 517.02 Violence Free Campus Policy as presented for a first reading. In a roll call vote, all voted aye. Motion carried.   |
| Adoption of Resolution Regarding the Intent to Levy Equity Adjustment under Section 3-14.3: | It was moved by Member Fulrath and seconded by Member Boyle that the Board adopt the attached resolution regarding he intent to levy equity adjustment under the Act. Member Duncan asked about the overall impact of the levy. In a roll call vote, all voted aye. Motion carried. |
| Include Ed Fees:  | It was moved by Member Duncan and seconded by Member Fulrath that the Board approve the additional course material fees as presented for the spring semester. In a roll call vote, all voted aye. Motion carried.   |
| Faculty Promotion – Rachel Brunner:   | It was moved by Member Fulrath and seconded by Member Duncan that the Board approve the promotion of Rachel Brunner to Associate Professor retroactively to the beginning of the 2019-2020 academic year. In a roll call vote, all voted aye. Motion carried.                       |
| Protection, Health, and Safety Projects 2020:   | It was moved by Member Duncan and seconded by Member Boyle that the Board adopt the attached resolution to approve protection, health, and safety projects. In a roll call vote, all voted aye. Motion carried.   |
| Capital Development Project – Well House Diesel Back Up Generator:                          | It was moved by Member Fulrath and seconded by Member Duncan that the Board approve the attached Trust Agreement with the Capital Development Board for the development and execution of the proposed project. In a roll call vote, all voted aye. Motion carried.                  |

Public Bid Action – 2019 Electrical and Security Improvements: It was moved by Member Fulrath and seconded by Member Boyle that the Board accept the bid for the 2019 Electrical and Security Improvements to McGinn & McGinn Inc. d/b/a Engel Electric Co. for \$277,971 to be paid with funds restricted for Protection, Health, and Safety Projects. In a roll call vote, all voted aye. Motion carried.

Request to Serve Alcohol: It was moved by Member Fulrath and seconded by Member Duncan that the Board approve the serving of alcohol during the Foundation’s fundraiser, the *Chocolate Rendezvous*, on Saturday February 15, 2020. In a roll call vote, all voted aye. Motion carried.

Closed Session: It was motioned by Member Fulrath and seconded by Member Boyle to move into closed session at 7:01 p.m.

Closed session concluded at 7:22 p.m.

Closed Session Minutes Review: It was moved by Member Boyle and seconded by Member Duncan that the Board destroy the tape recordings of the meetings through September 2017 as in accordance with the requirements of the Open Meetings Act and that the Board keep closed all minutes currently closed with the exception of minutes from the following sessions, which are to be opened: August 2016 regarding the portion of the minutes reflecting selection of a person to fill a public seat; October 2016 regarding the portion of the minutes reflecting discussion of the previous closure of the Fire Science Program; August 2017 regarding the portion of the minutes reflecting discussion of the Sauk Commons; January 2018 regarding the portion of the minutes reflecting discussion of the Board’s review; February 2018 regarding the portion of the minutes reflecting discussion of the Board’s review; and March 2019 regarding the portion of the minutes reflecting discussion of a person to fill a public office. In a roll call vote, all voted aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Fulrath and seconded by Member Duncan that the Board adjourn. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 7:24 p.m.

Next Meeting:

The next regular meeting of the Board will be in the Board Room at 6:00 p.m. on November 25, 2019.

Respectfully submitted,

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Margaret Tyne, Secretary