

## **BOARD OF TRUSTEES MEETING MINUTES**

**May 21, 2019**

Call to Order: Chair Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Margaret Tyne  
Lisa Wiersema  
Student Trustee Priscilla Castillo

Ed Andersen  
Kate Boyle

Absent: Brian Duncan, Dennis P. Fulrath

SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics and Student Services,  
Dr. Steve Nunez  
Vice President of Business and Facilities, Melissa Dye  
Dean of Intuitional Advancement, Lori Cortez  
Dean of Information and Security, Eric Epps  
Human Resources Director, Kathryn Snow  
Director of Research and Planning, Joe Bright  
Director of Facilities, Myndi Fletcher  
Executive Assistant, EmmaLea Bittner

Consent Agenda: It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. David Hellmich provided the following information in his report:

He recognized the passing of Ron Marilier, Former Charter Faculty and Staff Member, and Michael Carew, Former Part-time Employee

He also recognized Russ Damhoff on being inducted into the Illinois Basketball Coaches Hall of Fame.

He also introduced Michael Stevenson, Athletic Director who gave a presentation on eSports.

He discussed the events from May 17 which included the following: a brunch and panel discussion with Dr. Kanter, a lunch with community leaders rolling out the Sauk Valley Promise Program, Health Professions Pinning Ceremony, the Taste of the Sauk Valley hors devours hour, Commencement and the reception after Commencement. Overall a wonderful day for the College and its graduates. The Board shared their concern

about the length of time that the ceremony lasted. They would like to see it be no longer than 1 hour and 20 minutes.

Dr. Hellmich introduced Myndi Fletcher, Director of Facilities who gave the Board an update regarding the HVAC project that started May 18<sup>th</sup>. Over the summer the College will be replacing all of its Air handler units. For the first couple of weeks there won't be any air movement. Once they are installed, there will be air movement but not air conditioning. The project should be done by the middle of July. Administration has been talking about contingencies for the past month in preparation of the project.

During the April Board meeting, questions arose regarding the fees for the Study abroad program. It was determined that the fees approved include tuition, room and board for the semester.

Dr. Hellmich also wanted to give Melissa Dye a sendoff as she is set to leave Sauk as of May 31<sup>st</sup>. Good luck on your next adventure Melissa.

Reports:

*Student Trustee Report:* Student Trustee Castillo provided a recap on some student activities that happened during April which included: The Women in Leadership Panel Discussion and the Leadership Awards Banquet. She also shared that the Summer Blood Drive is coming up on Thursday, June 13 from 8:00-1:00 p.m. in the Dillon Mall. The American Red Cross will be bringing in their own air conditioners to help combat the HVAC issues.

*Foundation Report:* Dr. Lori Cortez reported Executive Director to the National College Promise Campaign visited campus to discuss the impact of earned community college education. This event brought together community partners from the industries of Ag, Health, Chamber, Non-Profit, Education, Manufacturing, Finance, Legal, and Donors. Within hours, feedback was received about the value, importance, and urgency of Sauk's Promise.

Ryan Anderson and Lori Cortez had a poster presentation accepted to the American Association for Agriculture Education. There were 198 posters submitted, and only 67% were accepted, and SVCC's poster was scored in the top 5. The poster focused on Ag Education and Fundraising partnerships.

This month, the Foundation provided nearly \$20,000 to the college in support of manufacturing equipment and professional development requests.

*ICCTA Report:* Member Thompson shared that the interviews for the new executive director are done and that they have extended an offer to a qualified candidate. He also shared about the upcoming ICCTA meeting in June 6-8 in Itasca, IL. At this meeting Trustees are able to attend and satisfy their Profession Development Leadership Training which is required by law for all Community College Trustees. Please let Assistant Bittner know if you are able to attend.

Administrator  
Resignation-Vice  
President of Business and  
Facilities:

It was moved by Member Tyne and seconded by Member Andersen with regret and gratitude that the Board accept the resignation of Melissa Dye effective May 31, 2019. In a roll call vote, all voted aye. Student Trustee Castillo advisory vote: aye. Motion carried.

Administrator  
Resignation-Dean of  
Health Professions:

It was moved by Member Andersen and seconded by Member Wiersema that the Board accept the resignation of Mary Margaret Evans effective May 31, 2019. In a roll call vote, all voted aye. Student Trustee Castillo advisory vote: aye. Motion carried.

Appointment of Faculty-  
Business/CEO:

It was moved by Member Wiersema and seconded by Member Andersen that the Board approve the appointment of Emily Zimmerman for the 2019-2020 academic year as an Assistant Professor of Business/CEO beginning August 16, 2019. In a roll call vote, all voted aye. Student Trustee Castillo advisory vote: aye. Motion carried.

Appointment of Faculty-  
Early Childhood:

It was moved by Member Andersen and seconded by Member Tyne that the Board approve the appointment of Mary Smaka for the 2019-2020 academic year as an Assistant Professor of Early Childhood Education beginning August 16, 2019. In a roll call vote, all voted aye. Student Trustee Castillo advisory vote: aye. Motion carried.

Appointment of Faculty-  
Economics:

It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the appointment of Jonathan Devereueawax for the 2019-2020 academic year as an Associate Professor of Economics beginning August 16, 2019. In a roll call vote, all voted aye. Student Trustee Castillo advisory vote: aye. Motion carried.

Appointment of Faculty-  
Nursing:

It was moved by Member Andersen and seconded by Member Boyle that the Board approve the appointment of Meghan Rivera for the 2019-2020 academic year as an Assistant Professor of Nursing beginning August 16, 2019. In a roll call vote, all voted aye. Student Trustee advisory vote, aye. Motion carried.

- 401.01 Personnel Classifications and Definitions: It was moved by Member Andersen and seconded by Member Tyne that the Board approve the revised Board Policy 401.01 Personnel Classifications and Definitions as presented. In a roll call vote, all voted aye. Student Trustee Castillo vote: aye. Motion carried
- Adjustment to Underground Storage Tanks: It was moved by Member Wiersema and seconded by Member Thompson that the Board approve the budget adjustment of \$2,300 to be covered by PHS funding. In a roll call vote, all voted aye. Student Trustee Castillo vote: aye. Motion carried.
- Request to Serve Alcohol: It was motioned by Member Wiersema and seconded by Member Boyle that the Board approve serving alcohol during the Business After Business event on Thursday July 11, 2019. In a roll call vote, all voted aye. Student Trustee Castillo vote: aye. Motion carried.
- Approval of Closed Session Minutes-March 25, 2019 and April 22, 2019: It was motioned by Member Wiersema and seconded by Member Tyne that the Board approve the Closed Session minutes from March 25, 2019 and April 22, 2019. In a roll call vote, all voted aye. Student Trustee Castillo advisory vote: aye. Motion carried.
- Closed Session: It was motioned by Member Tyne and seconded by Member Wiersema to move into closed session at 7:14 p.m.
- Closed Session concluded at 7:32 p.m.
- Adjournment: Since the scheduled business was completed, it was moved by Member Andersen and seconded by Student Trustee Castillo that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Castillo advisory vote: aye. Motion carried.
- The meeting adjourned at 7:34 p.m.
- Next Meeting: The next regular meeting of the Board will be in the Board Room at 6:00 p.m. on June 24, 2019.

Respectfully submitted,

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Margaret Tyne, Secretary