

**BOARD OF TRUSTEES MEETING MINUTES**  
**September 24, 2018**

- Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:
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| Robert Thompson                 | Lisa Wiersema |
| Ed Andersen                     | Margaret Tyne |
| Dennis P. Fulrath               | Brian Duncan  |
| Student Trustee Shkelcim Zeciri |               |
- Absent: None
- SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics and Student Services,  
Dr. Steve Nunez  
Vice President of Business and Facilities, Melissa Dye  
Human Resources Director, Kathryn Snow  
Director of Information and Security, Eric Epps  
Director of Small Business Development Center,  
Stacey McCaskill  
Executive Assistant, Peggy Eshleman  
System Infrastructure Engineer, Dave Habben  
Professor, James Chisholm  
Marketing Coordinator, Christina Pilling
- Consent Agenda: It was moved by Member Duncan and seconded by Member Thompson that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.
- President's Report: Dr. Hellmich provided the following information in his report:
- Acknowledgments – Former Staff Member Carol Machen and Former Faculty Member Robert Wharton:* Dr. Hellmich remembered Carol Machen and Robert Wharton, both of whom passed away recently. Carol Machen was a custodian at Sauk from 2005 through 2011, was awarded a Distinguished Service Award in 2007, and retired on December 15, 2011, with six years of service. Robert Wharton was a faculty member of Political Science from 1967 through 1999. During his tenure at SVCC, Robert received a promotion to Assistant Professor, served as a moderator for several panels, and wrote a successful book, *Constitutional Government in the United States and Illinois*. He retired on December 31, 1999 with thirty-two years of service.

*Report to the Community:* Christina Pilling presented to the Board the *2018 Sauk Valley Community College Report to the Community*, which highlights major College events and accomplishments of the 2017-2018 year. The report will be dispersed to Foundation Board members and to local community, business, and education leaders and will be displayed on the SVCC website for the community to view.

*Assessment Report:* Drs. Steve Nunez and James Chisholm presented the College's *Assessment Report* to the group. The Higher Learning Commission expects the College to conduct systematic academic assessment at the class, program, and institutional levels. The *Assessment Plan* was revised in FY 2016, including details how data should be collected at these different assessment levels. The report details the assessment findings from FY 2018. These findings include faculty participation rates, how information was documented, how information was communicated to faculty and staff, and accomplishments / recommendations.

*Remodeled Science Area Tour:* Dr. Hellmich advised the Board of the successful completion of the science area and indicated Dr. Nunez would offer tours after tonight's meeting and at other times convenient to Board members.

Reports:

*Student Trustee Report:* Student Trustee Zeciri shared several events that were held recently including Sauk Fest, Sex & the Law, Comedian D. Knopsnyder, Motivational Speaker Roy Juarez, Jr., Constitution Day, and Men in Leadership. Most of the events were well-attended by students, staff, and community members. Student Trustee Zeciri also provided a list of the upcoming events for October.

*Foundation Report:* Margaret Tyne reported for the Foundation in Dr. Cortez's absence, sharing that the Sauk Valley College Foundation is working to secure sponsorships for the 2019 Chocolate Rendezvous that takes place on February 16, 2019, in the Dillon Mall. She further reported the Foundation offered nearly \$15,000 in scholarships to students in the month of September; in October, the Foundation will offer over \$35,000 in scholarships for the Spring semester tuition, fees, and books.

*ICCTA Report:* Member Thompson provided an update on ICCTA and indicated that he attended a meeting at Illinois Central College in East Peoria. He mentioned other institutions who instituted successful Promise Programs, specifically Harper Community College and McHenry Community College.

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| Resolution for Issuance of General Obligation Bonds not to exceed \$5,300,000.00: | It was moved by Member Duncan and seconded by Member Thompson that the Board approve the resolution providing for the issuance of not to exceed \$5,300,000.00 General Obligation Community College Bonds for the purpose of paying claims against the district, providing for the levy of a District annual tax sufficient to pay the principal and interest of said bonds, and authorizing the sale of said bonds to the purchaser thereof. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote: aye. Motion carried. |
| Administrator Appointment – Student Support Services Project Director:            | It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the appointment of Sasha Logan as the Student Support Services Project Director beginning October 1, 2018, at an annual salary of \$55,000 pending grant approval. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote: aye. Motion carried.                                                                                                                                                                                      |
| Solar Project Engineering (Tabled April 23, 2018):                                | It was moved by Member Tyne and seconded by Member Thompson that the Board approve the completion of the project engineering at a cost of \$28,900. If the completed engineering provides information indicating the viability of completing the solar project, the administration will come back to the Board for overall project approval, which will contain adjusted information on the cost of the project, if needed. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote: aye. Motion carried.                   |
| Pixy Full Body Phantom Award:                                                     | It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the bid from SuperTech, Inc., in the amount of \$26,100 to be paid from Funding Bond Proceeds. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote: aye. Motion carried.                                                                                                                                                                                                                                                         |
| Repair of Outdoor Tennis Courts Bid Award (Revised):                              | It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the bid from Tennis Courts Unlimited in the amount of \$22,518 to be paid from Funding Bond Proceeds. In a roll call vote, all voted aye. Student Trustee advisory vote, aye. Motion carried.                                                                                                                                                                                                                                                         |

Administrator  
Appointment – Director of  
Facilities:

This item was withdrawn from the agenda.

Approval of Closed  
Session Minutes of  
August,  
2018:

It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the closed session minutes from August 27, 2018. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote, aye. Motion carried.

Closed Session:

It was moved by Member Tyne and seconded by Member Fulrath that the Board move into closed session at 7:12 p.m. In a roll call vote, all voted aye. Student Trustee Zeciri vote: aye. Motion carried.

Closed session concluded at 7:41 p.m.

Adjournment:

Since the scheduled business was completed, it was moved by Member Andersen and seconded by Member Wiersema that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

The meeting adjourned at 7:45 p.m.

Next Meeting:

The next regular meeting of the Board will be in the Board Room at 6:00 p.m. on October 22, 2018.

Respectfully submitted,

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Lisa Wiersema, Secretary