

**BOARD OF TRUSTEES MEETING MINUTES**  
**November 27, 2017**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Bob Thompson	Margaret Tyne
Ed Andersen	Lisa Wiersema
Student Trustee Manuel Mooney	

Absent Dennis P. Fulrath Brian Duncan

SVCC Staff: President, Dr. David Hellmich  
VP of Academics and Student Services, Dr. Jon Mandrell  
VP of Research, Planning, and Information Affairs,  
Dr. Steve Nunez  
Dean of Business Services, Melissa Dye  
Dean of Foundation, Grants, and Governmental Affairs,  
Dr. Lori Cortez  
Human Resources Director, Kathryn Snow  
Director of Facilities, Frank Murphy  
Administrative Assistant, Dana Chacon  
Dean of Student Services, Janet Matheney  
Coordinator of Business Training and Career Services, Anita Carney  
Coordinator of Community Education, Brenda Helms

Consent Agenda: It was moved by Member Tyne and seconded by Member Andersen that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

**College Recognition**

Dr. Hellmich shared that the College has received recognition from the following regarding its status as a leader in student achievement; Aspen Institute, Illinois Community College Board (ICCB), Noel-Levitz Student Satisfaction Survey, and the *ALL IN Campus Democracy Challenge*. The College has been selected as one of only 150 nationally to be eligible for the fifth biennial \$1 million Aspen Price for Community College Excellence. Sauk has

been allocated funds for performance-based funding per performance including graduation rates, employment, certificate attainment, persistence, and success towards college level coursework. The allocation of \$16,390 was the fourth largest out of 39 colleges. The Noel-Levitz Student Satisfaction Survey measures student satisfaction and priorities, showing how satisfied students are with the College. The results show that Sauk ranks in the ninety-fifth percentile of colleges nationally. The College also was the winner of two of the *ALL IN Campus Democracy Challenge's* Best in Class Awards: the highest voting rate in the 2016 election among participating small, two-year, public institutions and the most improved voting rate from 2012 and the 2016 elections among the small, two-year, public institutions.

### **Marketing Videos**

Dr. Nunez shared that the Marketing Department has been working with Comcast to develop two thirty-second commercials to be played on television and social media outlets. The first of two commercials is geared towards customized training and community education. Anita Carney, Coordinator of Business Training and Career Services, shared that customized training is tailored towards the company. She works closely with the local companies and helps to fit their needs. Brenda Helms, Coordinator of Community Education, provided an overview of what Community Education offers. She also shared that the CDL Driving Course has been very successful. The classes are filling up and have 100% pass rate. Each CDL class lasts four weeks.

### **New Fees Model**

Janet Matheney, Dean of Student Services, presented the process of the new fees model and showed the proposed fees. The new model will be reflected in fees to be considered by the Board at the upcoming February meeting.

### **Clery Safety and Security Report**

Dr. Hellmich shared that the *Sauk Valley Community College Annual Security Report and Fire Safety Report* is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy Campus Crime Statistics Act, the State of Illinois Campus Security Enhancement Act, and Violence Against Women Act. The report reflects no findings of any crimes on campus. The report is available online on the College's website.

Reports:

*Student Trustee Report:* Student Trustee Mooney shared that the Student Activities Committee has had several successful events including *Hypnotist Dan Loritis, First Annual Veterans Day 5K, APCA Conference, Disaster Relief T-shirt sales, and De-stressing day*. All events were well attended and enjoyed. Student Trustee Mooney provided a list of upcoming events.

*Foundation Report:* Dr. Cortez provided an update on the Employee Campaign, stating that the campaign brought in \$17,875. She also shared that the Foundation was notified that the Gertrude Puels Trust bequeathed \$500,000 to the Sauk Valley College Foundation for Nursing and Electrical Engineering scholarships. This is the largest one-time gift the Foundation has ever received. The Chocolate Rendezvous will be held on February 17, 2018. The Foundation has already received \$17,000 in sponsorships for the only fundraiser for the year.

*ICCTA Report:* Member Thompson shared that he attended the conference for annual training and sexual harassment was a main topic. He also shared that there is new legislation requiring newly elected Board members complete training.

Tax Levy:

It was moved by Member Andersen and seconded by Member Thompson that the Board approve the 2017 Tax Levy as presented. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Closed Session:

It was moved by Member Duncan and seconded by Member Tyne that the Board move into closed session. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Tyne and seconded by Member Mooney that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Mooney advisory vote: aye. Motion carried.

The meeting adjourned at 7:47 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on December 18, 2017, in the Board Room.

Respectfully submitted,

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Lisa Wiersema, Secretary