**SAUK VALLEY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING MINUTES**

**February 27, 2017**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema Dennis P. Fulrath

Robert J. Thompson Margaret Tyne

Ed Andersen Brian Duncan

Student Trustee Kelsey Heslop

SVCC Staff: President, Dr. David Hellmich

VP of Research, Planning, and Information Affairs,

Dr. Steve Nunez

Dean of Business Services, Melissa Dye

Director of Building and Grounds, Frank Murphy

Human Resources Director, Kathryn Snow

Dean of Foundation, Grants, and Governmental Relations,

Dr. Lori Cortez

Administrative Assistant, Dana Chacon

Dean of Health Professions, Janet Lynch

Assistant Professor of Nursing, Christine Vincent

Administrative Assistant of Facilities, Melinda Fletcher

Interim Director of Informational Services, Eric Epps

Director of Business, Career, and Technical Programs, Josh West

Dean of Student Services, Janet Matheney

Health Professions Lab Assistant, Kim Cole

Absent: VP of Academics and Student Services, Dr. Jon Mandrell

Consent Agenda: It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

President’s Report: Dr. Hellmich provided the following information in his report:

**Nursing Department**

Dr. Hellmich introduced Janet Lynch, Dean of Health Professions, to present the instructors of Nursing. Janet shared that she is retiring at the perfect time because of the leadership in nursing and because nursing at SVCC is the best she has seen it in her entire career. She introduced Christine Vincent and Kim Cole to explain the simulator. Christine and Kim gave an overview of the nursing simulator mannequin and how it has become a vital part of teaching and providing real-world experience to the nursing students. Two nursing students, also present, spoke on how they have benefited from using the simulator in the classroom. They appreciate having the opportunity to work with students from other nursing classes. The simulator has been a great tool for the nursing students.

Reports: *Student Trustee Report:* Student Trustee Heslop provided a handout with the successful events, including Reopening Mississippi Burning and the Spring Blood Drive. She also shared the upcoming events on campus.

*Foundation Report:* Dr. Lori Cortez shared she has been meeting with existing donors and working on increasing their donations. She mentioned approximately $45,000 in scholarships will be available for students, who can find the scholarships on the Foundation website. Dr. Cortez also reminded everyone of the Tribute to the Founders event on March 17, 2017.

*ACCT/ICCTA Report:* Member Tyne shared that the next meeting is on March 10 and she plans on attending. The focus of the meeting will most likely be budget.

Revised Strategic Plan: It was moved by Member Thompson and seconded by Member Andersen that the Board approve the revised strategic plan as presented. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Board Policy It was moved by Member Thompson and seconded by Member

109.02 Awarding Tyne that the Board approve Board Policy 109.02 Awarding

Honorary Degrees – Honorary Degrees as presented for a second reading. In a roll call

Second Reading: vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Board Policy 510.01 It was moved by Member Fulrath and seconded by Member

Travel of College Wiersema that the Board approve the revised Board Policy

Personnel – Second 510.01 Travel of College Personnel as presented for a second

Reading: reading. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Full-Time Faculty It was moved by Member Fulrath and seconded by Member

Appointments Tyne that the Board approve the full-time faculty appointments

2017-2018: for 2017-2018. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Faculty Retirement – It was moved with gratitude and admiration by Member Tyne

Assistant Professor of and seconded by Member Thompson that the Board regretfully

Nursing: accept the retirement of Amy West effective July 31, 2017. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Tuition Adjustment It was moved by Member Andersen and seconded by Member

2017-2018: Thompson that the Board approve a $12.00 per-credit-hour increase in student tuition starting with the fall 2017 semester. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Course Fee It was moved by Member Fulrath and seconded by Member

Recommendations: Wiersema that the Board approve the course fees as presented. The course fees will remain the same as FY17. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Locally Funded Project It was moved by Member Tyne and seconded by Member

Completion – One Stop/ Duncan that the Board approve the Statement of Final

Student Success Support Construction Compliance regarding this project for submission

Center: to ICCB for action. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Protection, Health, It was moved by Member Wiersema and seconded by Member

And Safety Project Andersen that the Board approve the Statement of Final

Completion: Construction Completion regarding these projects for submission to ICCB for action. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

2017 Abatement It was moved by Member Andersen and seconded by Member

Project Contract 2: Wiersema that the Board approve the bid for 2017 Abatement Project-Contract 2 to Cove Remediation, LLC for $98,600 to be paid with Protection, Health, and Safety tax levy funds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

2017 Abatement It was moved by Member Thompson and seconded by Member

Project Contract 3: Fulrath that the Board approve the bid for 2017 Abatement Project- Contract 3 to Swedberg & Associates for $950,818 to be paid with Protection, Health, and Safety tax levy funds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Approval of Closed It was moved by Member Thompson and seconded by Member

Session Meeting Wiersema that the Board approve the January 23, 2017 closed

Minutes of January session meeting minutes. In a roll call vote, all voted aye. Student

23, 2017: Trustee Heslop advisory vote: aye. Motion carried.

Closed Session: It was moved by Member Tyne and seconded by Member Thompson that the Board move into closed session. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by

Member Thompson and seconded by Member Fulrath that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

The meeting adjourned at 7:42 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on

March 27, 2017 in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary