

**SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING MINUTES  
February 27, 2017**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema	Dennis P. Fulrath
Robert J. Thompson	Margaret Tyne
Ed Andersen	Brian Duncan
Student Trustee Kelsey Heslop	

SVCC Staff: President, Dr. David Hellmich  
VP of Research, Planning, and Information Affairs,  
Dr. Steve Nunez  
Dean of Business Services, Melissa Dye  
Director of Building and Grounds, Frank Murphy  
Human Resources Director, Kathryn Snow  
Dean of Foundation, Grants, and Governmental Relations,  
Dr. Lori Cortez  
Administrative Assistant, Dana Chacon  
Dean of Health Professions, Janet Lynch  
Assistant Professor of Nursing, Christine Vincent  
Administrative Assistant of Facilities, Melinda Fletcher  
Interim Director of Informational Services, Eric Epps  
Director of Business, Career, and Technical Programs, Josh West  
Dean of Student Services, Janet Matheney  
Health Professions Lab Assistant, Kim Cole

Absent: VP of Academics and Student Services, Dr. Jon Mandrell

Consent Agenda: It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

**Nursing Department**

Dr. Hellmich introduced Janet Lynch, Dean of Health Professions, to present the instructors of Nursing. Janet shared that she is retiring at the perfect time because of the leadership in nursing and because nursing at SVCC is the best she has seen it in her entire

career. She introduced Christine Vincent and Kim Cole to explain the simulator. Christine and Kim gave an overview of the nursing simulator mannequin and how it has become a vital part of teaching and providing real-world experience to the nursing students. Two nursing students, also present, spoke on how they have benefited from using the simulator in the classroom. They appreciate having the opportunity to work with students from other nursing classes. The simulator has been a great tool for the nursing students.

Reports:

*Student Trustee Report:* Student Trustee Heslop provided a handout with the successful events, including Reopening Mississippi Burning and the Spring Blood Drive. She also shared the upcoming events on campus.

*Foundation Report:* Dr. Lori Cortez shared she has been meeting with existing donors and working on increasing their donations. She mentioned approximately \$45,000 in scholarships will be available for students, who can find the scholarships on the Foundation website. Dr. Cortez also reminded everyone of the Tribute to the Founders event on March 17, 2017.

*ACCT/ICCTA Report:* Member Tyne shared that the next meeting is on March 10 and she plans on attending. The focus of the meeting will most likely be budget.

Revised Strategic Plan:

It was moved by Member Thompson and seconded by Member Andersen that the Board approve the revised strategic plan as presented. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Board Policy  
109.02 Awarding  
Honorary Degrees –  
Second Reading:

It was moved by Member Thompson and seconded by Member Tyne that the Board approve Board Policy 109.02 Awarding Honorary Degrees as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Board Policy 510.01  
Travel of College  
Personnel – Second  
Reading:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the revised Board Policy 510.01 Travel of College Personnel as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Full-Time Faculty Appointments 2017-2018:	It was moved by Member Fulrath and seconded by Member Tyne that the Board approve the full-time faculty appointments for 2017-2018. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.
Faculty Retirement – Assistant Professor of Nursing:	It was moved with gratitude and admiration by Member Tyne and seconded by Member Thompson that the Board regretfully accept the retirement of Amy West effective July 31, 2017. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.
Tuition Adjustment 2017-2018:	It was moved by Member Andersen and seconded by Member Thompson that the Board approve a \$12.00 per-credit-hour increase in student tuition starting with the fall 2017 semester. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.
Course Fee Recommendations:	It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the course fees as presented. The course fees will remain the same as FY17. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.
Locally Funded Project Completion – One Stop/ Student Success Support Center:	It was moved by Member Tyne and seconded by Member Duncan that the Board approve the Statement of Final Construction Compliance regarding this project for submission to ICCB for action. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.
Protection, Health, And Safety Project Completion:	It was moved by Member Wiersema and seconded by Member Andersen that the Board approve the Statement of Final Construction Completion regarding these projects for submission to ICCB for action. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.
2017 Abatement Project Contract 2:	It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the bid for 2017 Abatement Project-Contract 2 to Cove Remediation, LLC for \$98,600 to be paid with Protection, Health, and Safety tax levy funds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

2017 Abatement  
Project Contract 3:

It was moved by Member Thompson and seconded by Member Fulrath that the Board approve the bid for 2017 Abatement Project-Contract 3 to Swedberg & Associates for \$950,818 to be paid with Protection, Health, and Safety tax levy funds. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Approval of Closed  
Session Meeting  
Minutes of January  
23, 2017:

It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the January 23, 2017 closed session meeting minutes. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Closed Session:

It was moved by Member Tyne and seconded by Member Thompson that the Board move into closed session. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Thompson and seconded by Member Fulrath that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

The meeting adjourned at 7:42 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on March 27, 2017 in the Board Room.

Respectfully submitted,

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Lisa Wiersema, Secretary