**Sauk Valley Community College**

**April 24, 2017**

**Action Item 6.2**

**Topic: Administrator Retirement – Director of the Learning Commons**

**Strategic Plan: Goal 1, Objective 3 – Be operationally efficient in order to maintain a low cost of attendance for students**

**Presented By: Dr. David Hellmich and Dr. Jon Mandrell**

**Presentation:**

Melanie Armstrong has submitted her letter of intent to retire effective July 31, 2017. Melanie has served for the College laudably for eight years as a Coordinator of the Learning Resource Center, Director of the Learning Resource Center, and Director of the Learning Commons. We thank her for her outstanding service to SVCC students and the College.

**Recommendation:**

 The administration recommends the Board regretfully accept the retirement of Melanie Armstrong effective May 31, 2017.