

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING  
MINUTES  
June 20, 2016**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Bollman called the meeting to order at 6:03 p.m., and the following members answered roll call:

Lisa Wiersema                      Dennis P. Fulrath  
Robert J. Thompson              Margaret Tyne  
Student Trustee Kelsey Heslop

SVCC Staff:                      President Dr. David Hellmich  
Dean of Business Services Melissa Dye  
Director of Building and Grounds Frank Murphy  
Human Resources Director Kathryn Snow  
Foundation Manager Sharri Miller  
Administrative Assistant Dana Chacon

Absent:                              Scott Stoller  
Ed Andersen

Consent Agenda:                It was moved by Member Fulrath and seconded by Member Thompson that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

President's Report:              Dr. Hellmich provided the following information in his report:

**SVCC/YMCA Partnership**

The College is finalizing a new partnership with the Dixon Family YMCA and the Sterling-Rock Falls YMCA to replace the College's Fitness Center with a YMCA extension. This partnership will improve services for the College's students, faculty, and staff while being cost neutral for the College. Executive Director of Sterling-Rock Falls YMCA, Andy Thornton and Executive Director from Dixon YMCA, Andrew McFarland presented and shared the benefits of partnering with the College. All parties are excited to offer this wonderful opportunity to the community for an overall wellness.

### **Graduate Data and Commencement Review**

Based upon degree completion data, the College awarded 271 Associate degrees and 184 certificates in 2016. These numbers are expected to increase as our Director of Enrollment Services conducts an annual audit process.

Dr. Hellmich shared that the commencement was a success and the speakers were a huge part of what made the day so great. He plans to continue using a student speaker in the future.

### **Final Summer Enrollment Numbers**

Dr. Hellmich shared the data from summer enrollment. Enrollment has declined by 0.6% in headcount, but those students are taking more classes resulting in an increase of 2.4% in credit hours in the summer semester, 2016 as compared to summer semester, 2015. Additionally, the number of credits that were paid for (not waived by the College) increased by 10.3% over 2015

### **FY 2016 and FY 2017 Bookends**

Dr. Hellmich asked the Cabinet to identify accomplishments that were achieved in the last year and a list of accomplishments to achieve in the next fiscal year. He provided a list of the “Ten Most Important Accomplishments in 2015-2016” and the “Ten Most Important Accomplishments to Achieve in 2016-2017”.

#### Reports:

*Student Trustee Report:* Student Trustee Heslop shared that the Student Government officers met to discuss ideas and planning of events for the fall semester. A couple of the officers are planning on participating in the Dixon Petunia Festival Parade. Student Government hosted a Summer Blood Drive which exceeded the goal of 30 pints of blood, collecting 38. It was the most successful summer blood drive Sauk has had.

*Foundation Report:* Member Tyne provided an update on the Foundation activities. The Foundation is evaluating the success of scholarships and recipients. The Foundation Retreat is scheduled for June 22.

*ICCTA Report:* Member Bollman shared that ICCTA met in June and that the budget is still at an impasse. Member Bollman encouraged all members to call or write our legislatures to encourage balancing a budget.

*ACCT Report:* Member Bollman shared that the annual meeting will be held in October in New Orleans this year. He encouraged members to attend.

Board Policy 603.01  
Student Records –First  
Reading:

It was recommended by the board to remove Action Item 4.1 Board Policy 603.01 Student Records from the agenda and to bring it back to the July Board Meeting.

Board Policy 613.01  
Policy for Posting  
Materials – First  
Reading:

It was moved by Member Fulrath and seconded by Member Thompson that the Board approve the revised Board Policy 613.01 Policy for Posting Materials as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Board Policy 305.03  
Business Enterprise  
For Minorities,  
Females, and Persons  
with Disabilities:

It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the establishment of Board Policy 305.03 Business Enterprise for Minorities, Females and Persons with Disabilities as presented for a second reading. In a roll call vote, all voted aye. Student Trustee advisory vote: aye. Motion carried.

Board Policy 510.01  
Travel of College  
Personnel:

It was moved by Member Tyne and seconded by Member Wiersema that the Board table the discussion of the revision of Board Policy 510.01 Travel of College Personnel.

Extension of  
Milledgeville TIF:

It was moved by Member Tyne and seconded by Member Fulrath that the Board approve the extension of the Village of Milledgeville TIF for an additional 12 years pas the original 23 years. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Tentative 2016-2017  
Budget – First  
Reading:

It was moved by Member Thompson and seconded by Member Fulrath that the board approve the first reading of the Tentative FY2017 Budget. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

ICCB RAMP  
2017 Project:

It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the Resource Allocation and Management Plan for Fiscal Year 2018. This included a 2.2% budget increase as stipulated by the ICCB. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Administrative  
Appointment-  
Director of Business,  
Career, and Technical  
Programs:

It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the appointment of Mr. Joshua West as the Director of Business, Career, and Technical Programs effective July 1, 2016 at an annual salary of \$56,000. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Bid Award –  
Sauk Road and  
East Parking Lot  
Improvements:

It was moved by Member Thompson and seconded by Member Wiersema that the Board approve the bid for Sauk Road and East Parking Lot improvements from Civil Construction in the amount of \$198,326 to be paid through working cash borrowing. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Closed Session  
Minutes:

It was moved by Member Thompson and seconded by Member Fulrath that the Board approve the May 23, 2016 Board minutes with one correction. In a roll call vote, all voted aye. Student Trustee Heslop advisory vote: aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Thompson and seconded by Member Fulrath that the Board adjourn. In a roll call vote, all voted aye. Student Trustee advisory vote: aye. Motion carried.

The meeting adjourned at 7:00 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on July 25, 2016 in the Board Room.

Respectfully submitted,

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Lisa Wiersema, Secretary