**Sauk Valley Community College**

**April 25, 2016**

**Action Item 4.4**

**Topic: Board Policy 303.01 Contracts – First Reading**

**Strategic Direction: Goal 3, Objective 3 – Improve the efficiency of College Operations**

**Presented By: Dr. David Hellmich and Melissa Dye**

**Presentation:**

In accordance with the directive from the Board to update and clarify policies, the administration is requesting Board Policy 303.01 Contracts be revised. The recommended revision is on the following page.

**Recommendation:**

 The administration recommends the Board approve the revised Board Policy 303.01 Contracts as presented for second reading.

303.01 Contracts

 The President or designee as appropriate within set administrative procedures are authorized by the Board to sign contracts and agreements on behalf of the college. This policy shall apply except in cases specified by the State law which requires the signature of the Chairman or the Secretary of the Board, their designate, or the President of the College.

2/12/79

11/28/94

6/28/2004

5/14/2007

4/25/2016

303.01 Contracts

 The President, or designee as appropriate within set administrative procedures, *as* authorized by the Board to sign contracts and agreement on behalf of the college. This policy shall apply except in cases specified by the State *or Federal* law, which require the signature of the Chair or the Secretary of the Board, *his or her* designee, or the President of the College.

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