

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING  
MINUTES  
September 28, 2015**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Bollman called the meeting to order at 6:00 p.m., and the following members answered roll call:

Andrew Bollman	Lisa Wiersema
Robert J. Thompson	Ed Andersen
Margaret Tyne	Scott Stoller
Dennis P. Fulrath	Student Trustee Molly Waasdorp

SVCC Staff: President Dr. David Hellmich  
Provost Alan Pfeifer  
Director of Business Services Melissa Dye  
Dean of Academics and Student Services Dr. Jon Mandrell  
Dean of Institutional Research and Marketing Dr. Steve Nunez  
Director of Human Resources Kathryn Snow  
Director of Building and Grounds Frank Murphy  
Coordinator of Marketing Christina Pilling  
Administrative Assistant Debra Dillow

Absent: None

Consent Agenda: It was moved by Member Stoller and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich provided an update on the College's state budgeted funds for FY16 as well as these funds currently owed to the College. Additionally, for Fall semester, \$34,111 of MAP funds have been requested by SVCC students with the potential for another \$50,000 of MAP funds being requested if all eligible students follow through on requesting these funds. If the state does not honor its pledge to provide MAP funds, the College plans to cover these funds this semester. For the Spring semester, however, the College plans to educate students that, if the state continues not to honor its pledge to provide MAP funds, the College will only cover MAP funds needed for tuition and fees after all Pell funds have been expended.

Dr. Hellmich provided a review of the College implementing a mid-year fee increase. If the College were to increase the technology fee and the student activities fee each by \$1, it would bring in about \$40,000 in revenue (all dependent on what our enrollment will be for the spring). The registration fee estimation is about \$20,000 if we charge \$10 for every student who registers for the spring semester. Even with the increase in the fees, we are still near the state average of tuition and fees.

Dr. Hellmich reported that progress continues in developing strategic initiatives. College employees, students, and community members have participated in five strategic planning listening sessions with over 80 participants in these sessions. Additionally, a survey is being used to gather over 65 employee, student, and community responses. In total, over 300 ideas have been generated to help ensure the College continues to realize its mission of providing “quality learning opportunities to meet the diverse needs of its students and community.”

Sauk's Administrative Cabinet and faculty leaders will now play a key role in focusing these ideas into strategic initiatives where the College will focus its physical, fiscal, and human resources. A grand reveal will take place next month to present these finalized strategic initiatives to College employees, students, community members, and the Board of Trustees.

Dr. Hellmich reported that the College launched its New Employee Orientation Program with ten new staff members. After a welcome and discussion of the College mission and vision, the new employees toured the College and visited the library, financial assistance office, admissions office, and the learning assistance center to learn more about the College and how the different departments work together for the success of the student.

The College's goal for this program is to provide new staff with a solid groundwork of knowledge to make their career at Sauk successful.

Reports:

*Student Trustee Report:* Student Trustee Waasdorp provided a report on recent events and upcoming events held on campus sponsored by Student Activities and Student Government. She indicated that record attendance has occurred at some events.

*Foundation Report:* Member Tyne shared information about the upcoming Foundation-sponsored Fall Harvest Drawdown event. She also reported that the auditors have been working with the Foundation office on completing the audit for this year. The Alumni Newsletter will be sent next week.

*ICCTA Report:* Chair Bollman indicated that discussions continue regarding the MAP grant funding for students and how colleges will operate in light of recent reduction of funds. He reported that the College of DuPage will not be a member of ICCTA which is a loss of \$60,000 for the organization. He will attend the ACCT Leadership Congress in October.

Board Policy Review:	None
Board Policy 518.01 Sex Discrimination and Sexual Misconduct/Title IX Policy – Second Waasdorp Reading:	It was moved by Member Andersen and seconded by Member Tyne that the Board approve the revised Board Policy 518.01 Sex Discrimination and Sexual Misconduct/Title IX for second reading. In a roll call vote, all vote aye. Student Trustee advisory vote: aye. Motion carried.
Board Policy 305.01 Purchasing Policy – First Reading:	It was moved by Member Stoller and seconded by Member Thompson that the Board approve the revised Board Policy 305.01 Purchasing Policy for first reading. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.
Foundation Bylaws Revised:	It was moved by Member Thompson and seconded by Member Fulrath that the Board accept the revised Foundation Bylaws as presented. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.
Bid Award Wireless Alert System Purchase:	It was moved by Member Tyne and seconded by Member Stoller that the Board approve the purchase of the Wireless Alert System from the Response Technologies in the amount of \$15,310. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.
Closed Session:	At 6:40 p.m. it was moved by Member Tyne and seconded by Member Wiersema that the Board go into Closed Session for appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; closed session minutes consideration; pending litigation probable or imminent.

The Board returned to regular session at 6:52 p.m.

Closed Session Minutes  
of August 24, 2015:

It was moved by Member Thompson and seconded by Member Stoller that the Board approve the closed session minutes of August 24, 2015. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Fulrath and seconded by Member Stoller that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.

The meeting adjourned at 6:55 p.m.

Next Meeting:

The next regular meeting of the Board will be at 6:00 p.m. on October 26, 2015 in the Board Room.

Respectfully submitted,

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Lisa Wiersema, Secretary