

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING  
MINUTES  
November 23, 2015**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Founder's Room 2K2 at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Bollman called the meeting to order at 6:00 p.m., and the following members answered roll call:

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| Andrew Bollman    | Lisa Wiersema                  |
| Ed Andersen       | Scott Stoller                  |
| Margaret Tyne     | Student Trustee Molly Waasdorp |
| Dennis P. Fulrath |                                |

SVCC Staff: President Dr. David Hellmich  
Provost Alan Pfeifer  
Director of Business Services Melissa Dye  
Dean of Academics and Student Services Dr. Jon Mandrell  
Dean of Institutional Research and Marketing Dr. Steve Nunez  
Director of Human Resources Kathryn Snow  
Foundation Manager Sharri Miller  
Coordinator of Marketing Christina Pilling  
Administrative Assistant Dana Chacon  
Administrative Assistant Debra Dillow

Absent: Robert J. Thompson

Consent Agenda: It was moved by Member Stoller and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich provided the following information in his report:

**Acknowledgement of Former Board of Trustees Members**

Sauk Valley Community College remembers former members of the College's Board of Trustees, William "Bill" Simpson and Robert N. Wolf. Dr. Simpson had practiced general dentistry for 33 years in Morrison and served as a College Trustee from 1983-2013; Mr. Wolf had been a principal and superintendent of Sterling Schools for 38 years and served as a College Trustee from 1974-1977 and 1983-1989.

### **Strategic Planning Dashboard**

In 2012-2013, the Organizational Planning and Improvement Committee (OPIC) developed a strategic planning Dashboard. While the Annual Report provides excellent qualitative evidence to support progress toward the strategic plan, the Dashboard provides quantitative evidence of strategic improvements. OPIC continues to review the Dashboard and make recommendations for strategic-level enhancements.

Dr. Steve Nunez provided an overview of the annual report, mission, and shared ethical values to the Board.

#### Reports:

*Student Trustee Report:* Student Trustee Waasdorp provided a report on recent events and upcoming events held on campus sponsored by Student Activities and Student Government.

*Foundation Report:* Member Tyne provided an update on the Foundation activities. She indicated that Tuesday, December 1, 2015 was “Giving Tuesday.” The College Foundation hopes to raise \$10,000 for scholarships.

*ICCTA Report:* Chair Bollman provided an overview of the recent ICCTA meeting to the Board and indicated that ICCTA will not attend the 2016 Legislative Summit due budget constraints. He also shared that with the possibility of no state budget in the near future, community colleges will continue to be faced with funding issues. He encouraged all to keep in contact with legislators regarding state funding.

#### Board Self-Evaluation:

The Board conducted its Self-Evaluation and based on the survey responses; the Board is committed and dedicated to the College.

#### Board Policy Review:

None

#### Approval of the 2014-2015 Annual Report of the Strategic Plan and Reaffirming the College’s Mission, Vision, and Shared Values:

It was moved by Member Andersen and seconded by Student Trustee Waasdorp that the Board accept the Annual Plan and reaffirm the 2015-2016 Mission, Vision, and Values statements and the current Strategic Plan as presented. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

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| Administrative Appointment Director of the Faculty/Staff Center for Innovative Teaching: | It was moved by Member Wiersema and seconded by Member Tyne that the Board approve the employment of Mr. Greg Noack as the Director of the Faculty/Staff Center for Innovative Teaching starting December 1, 2015 at an annual salary of \$64,000. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.  |
| Board Policy 510.01 Travel of College Personnel – Second Reading:                        | It was moved by Member Stoller and seconded by Member Fulrath that the Board approve the revised Board Policy 510.01 Travel of College Personnel as presented for second reading. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.   |
| Board Policy 305.02 Credit Card Use Policy – Second Reading:                             | It was moved by Member Andersen and seconded by Member Wiersema that the Board approve Board Policy 305.02 Credit Card Use Policy as presented for second reading. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.  |
| Board Policy 107.01 Organization and Meeting of the Board of Trustees – First Reading:   | It was moved by Tyne and seconded by Member Stoller that the Board approve the revised Board Policy 107.01 Organization and Meeting of the Board of Trustees as presented for first reading. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.  |
| Classroom Furniture Purchase:  | It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the purchase of the 76 armless poly sled based chairs and 37 fixed leg cantilevered T-base tables from SBM in the amount of \$17,398.69 to be paid from the funding bond allocation. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.                     |
| Replacements Laptops/desktop to Laptop:  | It was moved by Member Stoller and seconded by Member Tyne that the Board approve the purchase of nine laptop computers from CDWG in the amount of \$13,072.50. This amount was budgeted in the funding bond allocation. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.  |
| Mobile Laptop Learning Lab:  | It was moved by Member Stoller seconded by Member Fulrath that the Board approve the purchase of 31 laptop computers from CDWG in the amount of \$25,079, as well as one mobile cart and one printer from CDWG in the amount of \$2,680.06. This amount was budgeted in the funding bond allocation. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote. Motion carried. |

Closed Session: At 6:35p.m. it was moved by Member Tyne and seconded by Student Trustee Waasdorp that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the College; closed session minutes review and consideration; pending litigation, probable or imminent. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

The Board returned to regular session at 7:20 p.m.

Closed Session Minutes of September 28, 2015: It was moved by Member Tyne and seconded by Member Fulrath that the Board approve the closed session minutes of September 28, 2015. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, aye. Motion carried.

Closed Session Minutes Review: It was moved by Member Stoller and seconded by Student Trustee Waasdorp that the Board has determined the closed session minutes of meetings, which have been tape recorded pursuant to the open meetings act, have been kept in accordance with the requirements of the open meetings act, and the tape recordings of the meetings through January 2013 should be destroyed. It was further moved that the Board having reviewed its closed session minutes as required by law keep closed all the minutes that are currently closed with the exception of the minutes of April 27, 2015, which should be open to the public. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote, voted aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Tyne and seconded by Student Trustee Waasdorp that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Waasdorp advisory vote: aye. Motion carried.

The meeting adjourned at 7:28 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on December 14, 2015 in the Board Room.

Respectfully submitted,

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Lisa Wiersema, Secretary